

Niagara County Historical Society
Niagara History Center
Application for the Grigg-Lewis Workership
Museum Assistant 2024
Application due by March 18, 2024

Division: Museum Complex and Erie Canal Discovery Center
Position Title: Museum Assistant Intern
Primary Reporting Supervisor: Ann Marie Linnabery Assistant Director/Education Coordinator
Status: 37.5 hrs a week, May 15 – Aug 15

Overview: The staff of the Niagara County Historical Society achieves its goals through recruitment, training, and direction. We also work cooperatively with other organizations to accomplish our goals. Staff are hired with a job description and well defined reporting responsibilities, they are required to be flexible in both. Senior staff works to identify and nourish the unique strengths and interests each person brings with them.

Summary of Position: Seeking a well-organized, computer savvy and friendly visitor oriented individual to assist both the executive and assistant director with a diverse set of tasks:

Name: _____

Address: _____

Home Phone: _____ Cell: _____

E-mail address: _____

Qualifications:

Education: High School _____ Year graduated _____

School Address: _____

College: _____

Location: _____

Current Year of completion: _____

List course work that you have taken that is relevant to the position of Museum assistant

What skills can you bring to this position?

Work Experience: List your most recent position.

Employer: _____

Location: _____

Position: _____

